



REQUEST FOR SPECIALLY-NAMED MAIL ALIASES

*Normal mail aliases should be created by departments using "unixmenu".
Use this form only if you need to create an alias which
does not begin with a department designation.*

Central UNIX

Please Print Clearly

Department Librarian/
Contact Person: _____

Department: _____ Phone: _____

Department Chair: _____

Department: _____ Phone: _____

Organization Type: (Check one type only)

- Department
- College
- Division

Please indicate the login ID
of the UNIX Departmental Library: _____

[You must have a UNIX departmental library account for your department, college, or division before this form may be processed. Account request forms are available in Building 14 Room 114 or on-line at "http://servicedesk/forms/pdf/department_request_form.pdf"
Aliases are provided for departmental/unit wide groups and committees. All aliases must be stored in a UNIX Departmental Library account which must be maintained by a designee (the contact person) of the unit. Please indicate the alias names requested on page 2 of this form.

- Committee

Committee aliases are for inter-division committees. There is no limit on the number of aliases which may be provided. Please indicate the alias names requested on page 2 of this form.

Please indicate the designee's UNIX login ID: _____

- Club

Do not use this form. Use the "unixmenu" command from your Central UNIX club account to create aliases. Information for using this command can be found in the "Club Account Management on Central UNIX" user guide located on-line at "http://www.calpoly.edu/~ias/userguides/CentralUNIX".

Certification of Use

I certify that the requested resource/service will be used for purposes consistent with the missions of the California State University and Cal Poly, and in accordance with all applicable University policies and State and Federal laws. I acknowledge that unauthorized use of information technology resources may incur civil and/or criminal penalties and result in disciplinary action and loss of access. I accept responsibility for reading, remaining updated, and abiding by Cal Poly's Responsible Use Policy located at " <http://www.calpoly.edu/computing/policy.html>.

Account User Signature: _____ Date: _____

By agreeing to sponsor this user account, I accept responsibility for ensuring that the user is aware of the consequences of not using the account for purposes consistent with Cal Poly's mission and in accordance with University policies and applicable State and Federal laws (see <http://www.calpoly.edu/computing/policy.html> for more information), and agree to report any misuse of which I become aware.

Instructor/Sponsor Signature: _____ Date: _____

