

Network Card Registration Form

Please Print Clearly & Fill Out All Fields

Full Name: _____

Phone: _____

Cal Poly E-Mail: _____

Cal Poly ID Verified:

Student: Off Campus: On Campus: Faculty: Dept. _____ Staff: Dept. _____



Laptop Information



* If you need any assistance filling out the rest of this form, please call the Help Desk at 756-7000 *

Manufacturer: _____

Model: _____

Wired Hardware Address: _____ - _____ - _____ - _____ - _____

Wireless Hardware Address: _____ - _____ - _____ - _____ - _____

Anti-Spyware Software Installed:

Anti-Virus Software Installed:

For faculty or staff, if this is your primary computer that you use in your office all the time, please check this box and fill out your office building room number:

Building _____ Room _____

I understand that my Network Card is a key resource for the identification and connection of my computer to the Cal Poly network. Accordingly, I agree to protect the use of my Network Card, and I understand that I am solely responsible for the use of it. I will also promptly notify ITS if my Network Card is stolen or misplaced. I agree to adhere to Cal Poly's responsible use and other IT policies as stated at: <http://www.calpoly.edu/computing/policy.html>. I understand that Cal Poly is not responsible for loss or damage to personal equipment and other items left or stored in classrooms or labs, including data. By signing below, I agree to the aforementioned.

Signature: _____

Date: _____

*** Cal Poly State University ITS Help Desk & Network Administration services office use only ***

SRS Case: _____

User notified: _____

Initial Assign in Excel (wireless only): _____

Date notified: _____

Wireless Assignment, BT: 129.65.182. _____

Subdomain Assignment: wireless / dhcp (circle one)

Configure, Cisco: _____ Configure, DHCP (BT only): _____ Entry, MS Access (DHCP only): _____ Ready for QIP Push: _____